

**NSW Department of Education**

# **Student Behaviour Policy**

**Easy Read version**



## How to use this policy



A **policy** is a plan for how we should do things.

Policies are where rules come from.



The NSW Government Department of Education wrote this policy.

When you see the word 'we', it means the Department of Education.



We wrote this policy in an easy to read way.

We use pictures to explain some ideas.

**Bold**

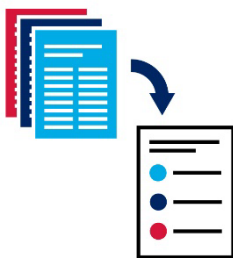
We wrote some words in **bold**.

Not bold

This means the letters are thicker and darker.



We explain what these words mean.  
There is a list of these words on page 20.



This Easy Read policy is a summary of another policy. This means it only includes the most important ideas.



You can find the other policy on our website.

<https://education.nsw.gov.au/policy-library/policies/pd-2006-0316>



You can ask for help to read this policy.  
A friend, family member or support person may be able to help you.

## What's in this policy?

Public schools in NSW	5
Behaving in positive ways	7
How can you follow this policy?	10
How will we make sure this policy works well?	19
Word list	20
Contact us	23

## Public schools in NSW



We want to make NSW public schools good places for students to learn.



We want our public schools to be **inclusive**.

When something is inclusive, everyone can take part.

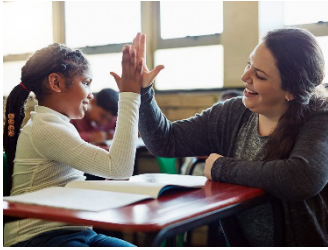
We want our public schools to be places where all students can learn:



- new skills



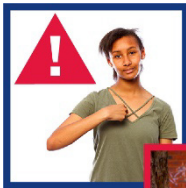
- how to behave in positive ways.



We want to support students to behave in positive ways.

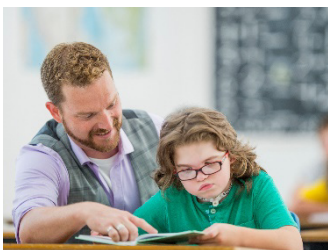


We also want students to learn how to connect with others.



**Behaviours of concern** are things someone does that might put:

- themselves in danger
- other people in danger.



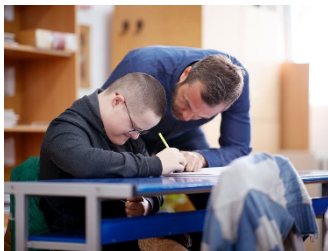
We must work out which students show behaviours of concern early in their learning.

## Behaving in positive ways



It's important public schools support students to behave in positive ways.

This helps students:



- have good learning experiences



- stay safe and healthy.



This policy is to help public schools support students to behave in positive ways.



We use **behaviour supports** to help students learn how to behave in positive ways.

Public schools in NSW use behaviour supports to:



- help students plan positive ways to behave



- work out which students are at risk of not behaving in positive ways



- plan for students who show behaviours of concern.



## What are the goals of this policy?



We want to support all NSW public school students to behave in positive ways.

This can help students take part in:



- school

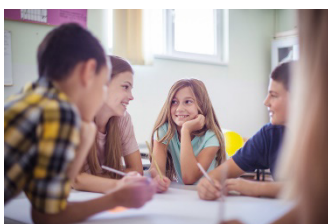


- the community.



We want to support all NSW public school students to speak up:

- for themselves
- about their learning.



We want all NSW public school students to feel connected with other students.

## How can you follow this policy?

### Principals



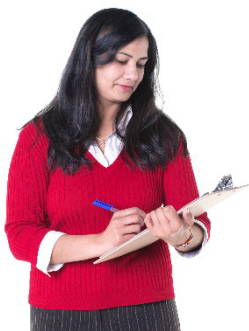
Principals must make sure all staff at their school follow this policy.



Principals must ask for support to follow this policy when they need it.



Principals must make sure NSW public schools are inclusive.



Principals must write a plan for their school about behaviour supports.

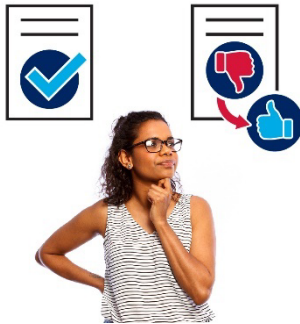
They must also:



- share their plan with the school community



- **review** their plan each year.



When you review something, you check to see what:

- works well
- needs to be better.



Principals must keep learning new skills so they can run their school well.



Principals must support teachers when they plan to manage a student's behaviour.



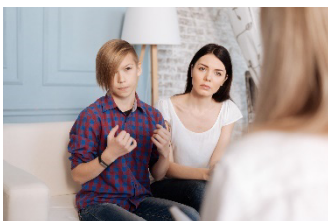
Principals must make sure those teachers have the skills to make their plan.



When students behave in ways that put others at risk, principals must try to stop the risk.



Principals must follow rules about how to manage student behaviour.



Principals must let students, parents and carers make **complaints**.



When you make a complaint, you tell someone that:

- something has gone wrong
- something isn't working well.



Principals must keep records of things that happen in their school connected to this policy.

## Teachers



Teachers must support school leaders to follow this policy.



Teachers must support plans for helping students:

- have good learning experiences
- stay healthy.



Teachers must be inclusive.

That includes helping students with disability take part in class.



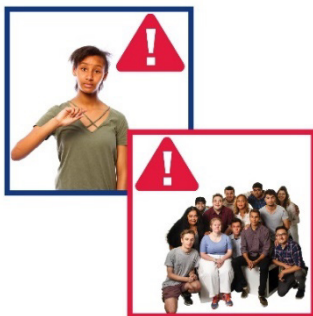
Teachers must show students how to behave in positive ways.

For example, they must teach in positive ways.

Teachers must keep learning new skills so they can:



- do their job well



- deal with behaviours of concern.

## School learning and support teams

School learning and support teams must help principals and teachers:



- write a plan for managing student behaviour
- follow the plan
- review the plan.

School learning and support teams must help all students who need extra support for:



- their learning
- their health
- how they behave.

School learning and support teams will:



- write plans to support students to behave in positive ways
- help those students follow their plans
- review those plans.

School learning and support teams must:



- look at how students learn
- help teachers understand how to support students better.

## Delivery Support teams



Delivery Support teams can give extra support to:

- schools
- students.

Delivery Support teams help teach schools how to:



- be inclusive and safe



- have positive behaviours in their classrooms



- make sure students have good learning experiences.





Delivery Support teams work with the whole school and community to support its students.

## School counselling staff



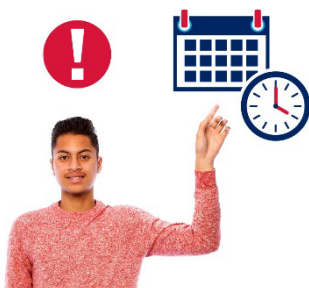
**School counselling staff** help students talk about:

- how they think and feel
- ways to help them feel better.

School counselling staff must support students who need support to:



- behave in positive ways
- be included at school in a safe way.



School counselling services must support students with their problems when they need it.

Even when it is just for a short time.



School counselling services can support students to find and use other services that might help them.

## Parents and carers

Parents and carers should work with the school to support how their child:



- behaves
- learns.



Parents and carers should support the school's plan to manage how a student behaves.



Parents and carers should work with the school when there are issues with how their child behaves.

## How will we make sure this policy works well?



We will watch how well public schools in NSW follow this policy.



We will review this policy every 3 years or when it needs it.

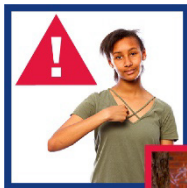
## Word list

This list explains what the **bold** words in this document mean.



### **Behaviour supports**

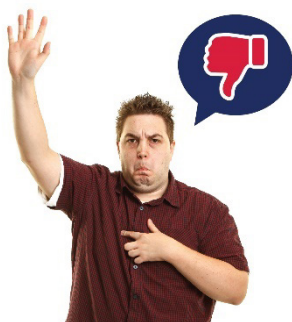
We use behaviour supports to help students learn how to behave in positive ways.



### **Behaviours of concern**

Behaviours of concern are things someone does that might put:

- themselves in danger
- other people in danger.



### **Complaint**

When you make a complaint, you tell someone that:

- something has gone wrong
- something isn't working well.



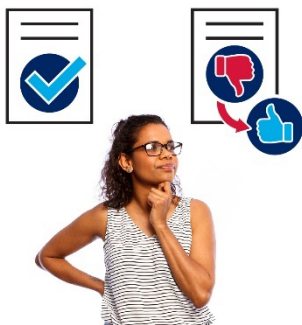
## Inclusive

When something is inclusive, everyone can take part.



## Policy

A policy is a plan for how we should do things.  
Policies are where rules come from.



## Review

When you review something, you check to see what:

- works well
- needs to be better.



## School counselling staff

School counselling staff help students talk about:

- how they think and feel
- ways to help them feel better.

## Contact us



You can call the Student Behaviour Strategy team.

**(02) 7814 3416**



You can email the Student Behaviour Strategy team.

**[behaviour.strategy@det.nsw.edu.au](mailto:behaviour.strategy@det.nsw.edu.au)**



If you speak a language other than English, you can call the Translating and Interpreting Service (TIS).

**131 450**



The Information Access Group created this Easy Read document using stock photography and custom images. The images may not be reused without permission. For any enquiries about the images, please visit **[www.informationaccessgroup.com](http://www.informationaccessgroup.com)**. Quote job number 4291-A.